



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Policy and Resources Committee**  
held at Hutton House, Chilton, County Durham, on  
Thursday 27<sup>th</sup> July 2021 at 6.00pm

**Chairman:** *Councillor L.Rundle*

**Present:** *S.Sutherland, P.Malpas, P.Davis, E.Bruce.*

**In attendance:** J.Robinson (Acting Town Clerk)

**Members of the public:** no members of the public present

## **PR18.0/21. APOLOGIES**

Cllr. J.Cairns, G.Wheadon, A.Bruce, V.Collinson, K.Hornsby, M.Young

## **PR19.0/21 DECLARATION OF INTERESTS**

None

## **PR20.0/21. MEMBERS' DISPENSATION**

None.

## **PR21.0/21 PUBLIC PARTICIPATION**

None

## **PR22.0/21 SET DATE FOR FIRST HUTTON HOUSE WORKING GROUP**

**RESOLVED:-** To be held on Tuesday 24<sup>th</sup> August 2021 at 6pm in Hutton House.

## **PR23.0/21 PHOTOCOPIER**

**RESOLVED:-** To consider tenders at the working party meeting on the 24<sup>th</sup> August and award the contract at the September Full Council.

## **PR24.0/21 INCOME/EXPENDITURE SINCE FULL COUNCIL ON 15<sup>TH</sup> JULY 2021**

Accounts were read and accepted, and authorised for payment.

## **PR25.0/21 COMMUNITY GRANT APPLICATIONS**

The following applications were approved:-

- a. £500 to Peakerboo Photography to produce a Chilton 2022 Calendar
- b. £500 to Chilton Junior Football Team to provide a lockable cupboard to enable the defibrillator to be installed on the outer wall of the school
- c. £500 in principle for the Friends of the School for a Christmas project for the children attending Chilton School. Further details to be provided at the September meeting.

## **PR26.0/21 BANK MANDATE**

It was agreed to add the following members to the Bank mandate:- S.Sutherland,P.Malpas, L.Rundle, K.Hornsby.

## **PR27.0/21 CCTV SYSTEM**

The Acting Town Clerk advised an engineer has been to assess the system and what is needed at Hutton House, they are now waiting the delivery of the part.

## **PR28.0/21 CCTV SYSTEM**

It was agreed Cllrs. E.Bruce and S.Sutherland along with Acting Town Clerk meet CDS engineer to discuss the current system and any proposals for upgrade and report back to the next meeting of the Committee.

## **PR29.0/21 4 YEAR MTFP**

It was agreed to hold a seminar during recess to discuss a MTFP for the Council and to present same to September meeting for adoption

## **PR30.0/21 SPECIAL ASSEMBLY**

It was agreed to set a meeting in September for the Special Town Assembly not only for the presentation of the relevant accounts but also to share with members of the public the agreed 4 year MTFP to the public.

## **PR31.0/21 REVIEW GRANT POLICY**

A draft of the revised policy to be circulated in August recess and to be placed on September Full Council agenda for consideration.

## **PR32.0/21 POLICY REVIEW**

A Draft Policy priority list was discussed, to be circulated during August recess and place on September Agenda of the committee.

## **PR33.0/21 NOTICEBOARDS**

It was agreed to purchase the missing door or the Noticeboard at the Miners Welfare and to discuss other noticeboards in September.

**PR34.0/21 Exclusion of Press and Public**

Cllr. E.Bruce proposed and seconded by Cllr. P.Davies to exclude the press and public due to the nature of the business to be transacted.

**PR34/0/21 TENDERS**

- A. Company A o provide Safety woodchip surfacing at The Pentland Play area Area.
- B. Company A to refurbish Cemetery gates and fence.

Both quotes agreed.

**PR35.0/21 NEXT MEETING**

To be held on Tuesday 28<sup>th</sup> September 2022 Council Chamber Hutton House Chilton.

Signed:-

Mayor of Chilton  
13<sup>th</sup> July 2021

