



CHILTON TOWN COUNCIL

Minutes of a meeting of the Allotments Committee
held at Hutton House, Durham Road, Chilton, County Durham, on
Thursday 21st November 2019 at 10.30 a.m.

Chairman: *Councillor D. Allanson.*

Present: *Councillors E. Bruce, A. Bruce, P. Davies.*

In attendance: Mr. J. Robinson

Members of the public: *7 members of the public*

55.0/19. APOLOGIES

RESOLVED: Cllr. M. Young.

56.0/19 DECLARATION OF INTERESTS

Cllr. E. Bruce by virtue husband is an allotment tenant, Cllr. A. Bruce allotment holder

57.0/19. MEMBERS' DISPENSATION

None.

58.0/19. CHAIRMAN'S REPORT

He advised he had no formal report but he would refer to specific issues on the agenda. He reminded members present of the Council Policy to insist tenants maintain their allotments to a high standard and that regular inspections to ensure this is happening will occur. In regards to the commissioning of the report to measure the allotments, this will first go to Full Town Council for consideration and be presented to members of the Committee at their January meeting. He also advised that a company has been employed by the Town Council to remove any asbestos on allotments.

59.0/19 MINUTES OF MEETING HELD ON 17TH OCTOBER 19

These had been endorsed by Full Council, but both members of Council and tenants noted content as being correct record of past meeting.

60.0/19 MATTERS ARISING

Nil.

61.0/19 PUBLIC PARTICIPATION

Tenants present raised the following issues and actions agreed:-

- a. One tenant advised that a number of empty gas bottles had been left on Plot 110 when it had been recently cleaned up. Clerk to raise the matter with S.E.Landscape for comment.
- b. One tenant complained in regards to the state of Plot 41. The Chairman and Vice Chairman agreed to undertake an inspection of same.
- c. Several members and the Chairman raised the issue of black smoke and burning of tyres etc. Chairman has raised the issue with relevant tenant and advised them it is against their tenancy agreement.
- d. Tenants requested dog fouling notices be placed on entrances to all sites. This to be referred to Council for their agreement.
- e. One tenant complained of copper wire and large amounts of rubbish on the West Chilton Terrace site. Chairman and Vice Chairman agreed to inspect same.

62.0/18 WATER

The Chairman advised all water had been turned off across the sites from 1st October 2019, and records taken of meter readings. One tenant advised he had been approached by a fellow tenant and the water in West Chilton Terrace has not been switched off. Cllr. P.Davies agreed to visit the relevant water meter with the tenant to investigate same.

63.0/19 INSPECTIONS

The Chairman reported no formal inspection of site had taken place during the recent month. In response to a question by a tenant the Chairman advised 2 formal inspections take place each year, tenants are advised of same, May and July. Other inspections are undertaken on an as and when basis or as a response to a query or complaint made to Council.

64.0/19 HAMBLETON WAY

The Vice Chairman advised he had met with 70% of tenants on this site and discussed what posts/fencing they needed to replace. He advised tenants had agreed to renew themselves if Council would provide the materials, and he was taking this matter forward via Town Council.

Members of the public left the meeting at this time due to the nature of business to be enacted.

65.0/19 ALLOTMENT ALLOCATION

Members agreed to 3 tenancy applications as per policy. 1 applicant applied for West Chilton Terrace, were no vacancies. To be advised application to remain on file and will be considered when vacancy occurs on this site.

Members noted 1 allotment remained vacant.

66.0/19 NEXT MEETING

To be held on Thursday 19 December 2019 at 10.30pm in Hutton House.

The meeting closed at 11.33pm

Signed

Date.....