



CHILTON TOWN COUNCIL

Minutes of a meeting of the Allotments Committee
held at Hutton House, Durham Road, Chilton, County Durham, on
Thursday 21st March 2019 at 10.30 a.m.

Chairman: *Councillor D. Allanson.*

Present: *Councillors E. Bruce, A. Bruce, P. Davies.*

In attendance: Mr. J. Robinson, Acting Town Clerk.

Members of the public: *6 members of the public.*

Minute:

31/18. **APOLOGIES**

RESOLVED: To accept apologies and reasons for absence from Councillor's M. Young and J. Parker

32/18 **DECLARATION OF INTERESTS**

Cllr. E. Bruce by virtue husband is an allotment tenant. Cllr. A. Bruce is an allotment holder.

33/18. **MEMBERS' DISPENSATION**

None.

34/18. **CHAIRMAN'S REPORT**

The Chairman advised the issues he wished to raise are covered by the Agenda.

35/18 **MINUTES of meeting held on 21st February 2019**

The minutes of the previous meeting held on 21st February 2019 had been approved as a correct record and signed at the ordinary meeting of the Council held on 19th March 2019.

36/18 **MATTERS ARISING**

All matters arising covered by the Agenda items

37/18 **PUBLIC PARTICIPATION**

Tenants present raised the following issues and actions agreed:-

- a. Fly tipping at Prospect Terrace (Garages). Clerk to report same to LIVIN for removal. Agreed for Area Manager to be invited to attend a future meeting of Chilton Town Council.

- b. Dog fouling on all allotment sites. Agreed to erect signs on all sites advising only dogs of the allotment holders allowed on site and only off lead on owners own allotment.
- c. Request from tenants to approach LIVIN to install a gate across road leading to Prospect Terrace garages, to be referred to Full Town Council
- d. Tenants expressed concern at allocating an allotment for use by Windlestone Hall School and also general issues with children from this school. Agreed Clerk set up a meeting with headteacher for Committee Chairman and Cllr. P.Davies to meet and discuss issues raised
- e. Concerns were expressed by residents in regard to allotments, 110, perimeter fencing on 107, Clerk to ask SE Landscaping to clear 110 and obtain a price for replacing the fencing on 107.

38/18 **WAITING LIST**

Members approved the allocation of the following vacant allotments,
 LD allocated Plot 24 Hambleton Way
 Taylor to be added as helper to 158 West Chilton
 JC/GC to be joint tenants of 132, West Chilton Terrace
 SB/JB become joint tenants of 121 West Chilton Terrace
 GM to surrender tenancy and tenancy agreed for AH for plots 90 and 91
 KH be allocated Plot 79 Prospect Terrace

The Chairman advised this left the following site vacancies

Hambleton Way no vacancies
 Prospect Terrace 2 vacancies
 West Chilton Terrace 4 vacancies

39/18 **WATER USAGE**

Recording of water usage has taken place on a weekly basis in March to obtain a baseline figure and then to return to a monthly reading. Prospect Terrace has risen 157, Hambleton Way 6.

40/18. **INSPECTION**

Cllr. Allanson and Davies advised they had inspected a number of allotments and improvement notices served. If improvement notice is not complied with a report will go to Full Town Council with a recommendation to proceed to eviction. The annual inspection of all allotments is to take place in May and all tenants have been advised of same.

RECOMMENDED: To endorse and accept actions taken.

41/18 **BOUNDARIES**

Cllr. P.Davies presented a report on Hambleton Way fencing and agreed to table for Council. Cllr. D.Allanson tabled a report from SE Landscaping on required fencing on all allotments.

RECOMMENDED: Clerk to combine both reports and obtain further quotes for April meeting

42/18 **MAINTENANCE:**

Covered by previous agenda items.

43/18 **CORRESPONDENCE**

Nil.

44/18 **BEST KEPT ALLOTMENT/GARDEN**

It was prozed Cllr. E.Bruce and seconded by Cllr. A.Bruce the above competitions be organised for 2019

RECOMMENDED: Competitions to take place.

16. **NEXT MEETING**

It was agreed that the next meeting shall be on Thursday 18th April 2019 at 10.30 a.m. in Hutton House, Durham Road, Chilton.

The meeting closed at 11.50am.

Signed:-

Mayor of Chilton
9th April 2019