



C H I L T O N T O W N C O U N C I L

NOTICE OF ALLOTMENT COMMITTEE MEETING

12th November 2019

You are summoned to attend a Meeting of Chilton Town Council Allotment Committee to be held at Hutton House, Durham Road, Chilton, County Durham, commencing at 10.30am. on

Thursday 21st November 2019

All members of the Committee are summoned to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

AGENDA

1. APOLOGIES

To receive any apologies for absence and approve reasons for non-attendance.

2. DECLARATION OF INTERESTS

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

3. MEMBERS DISPENSATIONS

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

4. CHAIRMANS REPORT

5. MINUTES

To receive the minutes of the Allotment meeting held on 17th October 2019.

6. MATTERS ARISING

To consider any matters arising from the above minutes.

7. ISSUES RAISED BY TENANTS

To receive the minutes and recommendations of the Allotment Committee held on 19th September 2019

8. REPORT ON ALLOTMENT MEASURING

To receive the report from Consultant and determine recommendations to Full Council on the way forward.

9. **INSPECTIONS**

10. **CORRESPONDENCE**

To consider such correspondence received as may require action.

11. **EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. contractual and staffing matters or preparation of legal proceedings

12. **ALLOCATION OF ALLOTMENTS**

13. **DATE OF NEXT MEETING**

To confirm the date of the next meeting Thursday 19th December 2019 at 6.30 p.m.

Yours faithfully,

Mr J. Robinson

Acting Town Clerk

12th November 2019