



CHILTON TOWN COUNCIL

NOTICE OF ALLOTMENTS MEETING

9th October 2019

You are summoned to attend a Meeting of the Allotment Committee of Chilton Town Council to be held at Hutton House, Durham Road, Chilton, County Durham, commencing at **10.30am.** on

Thursday 17th October

All members of the Council are summoned to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

AGENDA

1. **APOLOGIES**

To receive any apologies for absence and approve reasons for non-attendance.

2. **DECLARATION OF INTERESTS**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

3. **MEMBERS DISPENSATIONS**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

4. **PUBLIC PARTICIPATION**

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum time of 20 minutes). The meeting will then be resumed.

5. **MINUTES**

To receive the minutes of the Allotment Committee meeting held on 19th September 2019.

6. **MATTERS ARISING**

To consider any matters arising from the above minutes.

7. **CHAIRMANS REPORT**

8. **COMMENTS FROM TENANTS**

9. **BEE KEEPING ON ALLOTMENTS/BEEKING SOCIETY**

10. **REPORT ON MEASURING ALLOTMENTS**

11. **EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted, e.g. contractual and staffing matters or preparation of legal proceedings

12. **ALLOCATION OF ALLOTMENTS**

13 **ALLOTMENT INSPECTION REPORT**

14 **DATE OF NEXT MEETING 21ST NOVEMBER 2019**

Yours faithfully,

Mr J. Robinson

Acting Town Clerk