



## CHILTON TOWN COUNCIL

### ALLOTMENTS COMMITTEE

#### NOTICE OF MEETING

17<sup>th</sup> May 2019

**NOTICE IS HEREBY GIVEN** that a meeting of the Allotments Committee of Chilton Town Council will be held at the Council Offices, Hutton House, Durham Road, Chilton, County Durham, commencing at **10.30 a.m.** on

**Thursday, 23<sup>rd</sup> May 2019**

All members of the Council are invited to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

#### **AGENDA**

**1. APOLOGIES**

To receive any apologies for absence and approve reasons for non-attendance.

**2. DECLARATION OF INTERESTS**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

**3. MEMBERS' DISPENSATIONS**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

**4. CHAIRMAN'S REPORT**

To receive a report (if any) from the Chairman.

**5. MINUTES OF PREVIOUS MEETING**

To receive the minutes of the previous meeting held on 18<sup>th</sup> April, which were approved as a correct record and signed at the Full Council on 14<sup>th</sup> May 2019.

**6. MATTERS ARISING**

To consider any matters arising from the above minutes.

**7. PUBLIC PARTICIPATION**

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum time of 10 minutes).

**8. TENANTS' COMMENTS**

To permit tenants to make representations or ask questions on any item of business included on the agenda (maximum time of 10 minutes). The meeting will then be resumed.

**9. WAITING LIST**

To consider allocation of any vacant allotment plots.

**10. BOND**

To consider charging a bond for new tenants.

**11. REPORT OF ALLOTMENT INSPECTIONS**

**12. MAINTENANCE**

To consider any issues relating to repairs and maintenance.

**13. HAMBLETON WAY**

**14. RENEWAL**

**13. CORRESPONDENCE**

To consider such correspondence received as may require action.

**15. NEXT MEETING**

To confirm the date of the next meeting: Thursday 20<sup>th</sup> June at 10.30 a.m.

**EXCLUSION OF THE PRESS AND PUBLIC**

(None received at the time of producing the agenda)

In accordance with paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council may at any point resolve that the public and press shall be excluded from the meeting during consideration of any items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Yours faithfully,

**Mr J. Robinson**  
**Acting Town Clerk**