



## C H I L T O N T O W N C O U N C I L

### ALLOTMENTS COMMITTEE

### NOTICE OF MEETING

8<sup>th</sup> March 2019

**NOTICE IS HEREBY GIVEN** that a meeting of the Allotments Committee of Chilton Town Council will be held at the Council Offices, Hutton House, Durham Road, Chilton, County Durham, commencing at **10.30 a.m.** on

**Thursday, 21st March 2019**

All members of the Council are invited to attend for the purpose of considering and resolving the business to be transacted as set out hereunder.

#### **AGENDA**

**1. APOLOGIES**

To receive any apologies for absence and approve reasons for non-attendance.

**2. DECLARATION OF INTERESTS**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

**3. MEMBERS' DISPENSATIONS**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

**4. CHAIRMAN'S REPORT**

To receive a report (if any) from the Chairman.

**5. MINUTES OF PREVIOUS MEETING**

To receive the minutes of the previous meeting held on 21<sup>st</sup> February 2019, which were approved as a correct record and signed at the ordinary meeting of the Council on 19<sup>th</sup> March 2019.

**6. MATTERS ARISING**

To consider any matters arising from the above minutes.

**7. PUBLIC PARTICIPATION**

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum time of 10 minutes).

**8. TENANTS' COMMENTS**

To permit tenants to make representations or ask questions on any item of business included on the agenda (maximum time of 10 minutes). The meeting will then be resumed.

**9. WAITING LIST**

To consider allocation of any vacant allotment plots.

**10. WATER USAGE**

To consider water usage at the allotment sites.

**11. INSPECTION**

None to date.

**12. MAINTENANCE**

To consider any issues relating to repairs and maintenance.

**13. ALLOTMENT FENCING REPORT [SE LANDSCAPING]**

**13. CORRESPONDENCE**

To consider such correspondence received as may require action.

**14. ITEMS FOR NEXT AGENDA**

To receive any items raised by members for consideration on the next agenda.

**15. NEXT MEETING**

To confirm the date of the next meeting: Thursday 18<sup>th</sup> April at 10.30 a.m.

**EXCLUSION OF THE PRESS AND PUBLIC**

(None received at the time of producing the agenda)

In accordance with paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council may at any point resolve that the public and press shall be excluded from the meeting during consideration of any items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

Yours faithfully,

**Mr J. Robinson**  
**Acting Town Clerk**